



Above Ceiling Work Permit (ACWP)

DISPLAY PERMIT AT AREA OF WORK

Date & Time Issued:

Date Time Expires:

Permit Issued to:		Company:	
Permit Authorized by			
Signature:		Print Name:	
Date:			
Scripps Project Manager/Employee Supervising Work:		Phone number:	
Site:		Department:	
Scope of Work:		Project Start Date: _____ Expected Completion Date: _____	
It is strictly prohibited to lay cabling on sprinkler pipes or connect to the sprinkler pipe hangers.			
Were any existing penetrations in the existing structure used? <i>If yes, provide before and after pictures.</i>		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Were any new penetrations were made in the existing structure? <i>If yes, provide before and after pictures.</i>		<input type="checkbox"/> YES <input type="checkbox"/> NO	
Vendor responsible for sealing penetrations:		Type of sealant used:	
<ul style="list-style-type: none">◆ All pre-existing code deficiencies identified upon initiation of work must be immediately reported to the Scripps personnel overseeing the project and submitted to Engineering Department for evaluation.◆ All required ICRA and ILSM's shall be in place <i>before the work starts</i> and shall be adhered to throughout the duration of the work. All work shall be installed in accordance with all applicable standards and regulations. Proper installation includes the following:<ol style="list-style-type: none">1. Penetrations in corridor walls (below ceilings) and ceilings shall be sealed to limit the transfer of smoke.2. All penetrations or breaches in smoke barriers shall be sealed with rated assemblies to achieve a Fire Resistance Rating (FRR) equal to the existing rating of the barrier (½ or 1-hour FRR).3. All penetrations or breaches in fire barriers shall be sealed with rated assemblies to achieve a Fire Resistance Rating (FRR) equal to the existing rating of the barrier (1 or 2-hour FRR).4. In achieving required ratings for the assemblies, the Contractor shall only use fire sealant materials (such as caulking) and systems (such as sleeves) approved by Scripps. All work shall be installed in strict accordance with manufacturer's instructions.5. All piping, tube, conduits, cable, and equipment shall be installed with hangers. No piping, conduit, cabling, or equipment shall be attached to or supported by any component of the sprinkler system, including sprinkler piping, hangers, all-thread, etc. Sprinkler piping shall be supported by installed hangers attached to the building structure.6. All cabling and conduit shall be properly supported and not laid on ceilings or laid on/connected to sprinkler piping.7. All electrical junction boxes shall be closed.8. All piping shall be properly labeled per ANSI/ASME A13.1.9. Work shall be installed to maintain access for servicing and repairs to all existing or newly installed equipment, smoke dampers, and valves.			
This permit must be returned to the engineering designee for inspection <u>after work is completed</u> . Signature of Scripps Engineering Department Leadership representative below indicates that the completed work has been evaluated.			Results of Inspection: ____ Pass ____ Fail
Signature:		Print Name:	
Date:			

All Scripps employees, vendors, and contractors

- Must adhere to the AWCP process requirements to maintain the integrity of fire protection systems in the concealed space above ceilings in all Scripps buildings in compliance with code and regulations.
- Only Scripps Project Manager or Scripps personnel overseeing the work may submit an ACWP request.
- Complete all fields in this form. Incomplete forms will not be accepted. Drawing(s) indicating the scope of work may be submitted with the permit application.
- *All projects must have an approved permit prior to starting work.* Emergency work is determined by Scripps Engineering Department and may be started before ACWP is obtained. Permit must be requested as soon as possible.

Submit completed form to site Engineering leadership (supervisor or above) for approval

An ACWP is required for all:

- Above ceiling work repair, installation, or modification of mechanical systems, electrical systems, life safety systems, low-voltage wiring, information technology systems, and all utility systems.
- Type A & B Construction Activities (inspection, non-invasive work, small scale, and short duration work with minimal dust), including ICRA Class I and Class II.

Note: Inspection activities requiring the removal of only one ceiling tile within a 50 square foot area at a time, routine maintenance work, or accessing of utility valves above ceilings does not require an ACWP.